

Adelante High School

**Handbook
2014 - 2015**



***ADELANTE HIGH SCHOOL
ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT
350 ATLANTIC STREET
ROSEVILLE, CALIFORNIA 95678***

Amy Lloyd- Principal (Extn. 1602)

***Bridgette Dean, ASW, MSW- Asst. Principal/Counselor
(Extn. 1605)***

Kim Wolfe -Intervention Counselor (Extn. 1603)

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Officer Dan Miller, SRO (Extn. 1604)

ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT
Statements of Essential Knowledge and Skills

Prior to graduating from the Roseville Joint Union High School District, students must demonstrate their proficiency in each of the Expected Student Learning Results (ESLR's)

1. **Apply communication skills** – Effectively read, write, and speak. Collaborate with others.
2. **Demonstrate personal growth** – Act responsibly with self-respect, integrity, honesty and perseverance
3. **Effectively use information and resources** – Acquire skills necessary to conduct inquiry and research.
4. **Learn a core body of knowledge** – Become proficient in areas outlined by state standards.
5. **Appreciate the value of diversity** – Understand and appreciate own cultures and be open to the perspectives, values, and traditions of other individuals and communities.
6. **Nurture an intellectual, physical, and emotional balance** – Achieve personal well-being for self and others.
7. **Think critically, creatively, and independently** – Recognize complex problems and make reasoned, ethical decisions.
8. **Evaluate own learning and experience** – Assess and understand strengths and limitations in order to support learning and personal development.

Welcome to Adelante High School

Adelante is a second chance for many of our students who come here most often by choice, but sometimes not. We hope that you take this opportunity to be successful in school, to make new friends, to engage in activities, and to set your path towards a successful future.

The teachers and staff at Adelante are here for you. They believe that you can move forward and achieve your goals and they are here to help you. Ask for help and they will make every effort to assist you. Be willing to work hard. Always do your best.

Many students at Adelante have redefined who they are and they have taken this opportunity of a new location to excel in school. We hope you do the same. Be prepared to meet some interesting people who will encourage you and mentor you. Welcome to the Adelante “family”.

The faculty and staff
Adelante High School

REGULAR BELL SCHEDULE (Tuesday – Friday)

PERIOD	TIME
Breakfast Served	07:30 – 07:55
1	08:00 – 08:44
2	08:48 – 09:31
3	09:35 – 10:18
4	10:22 – 11:05
Lunch	11:06 – 11:52
5	11:56 – 12:39
6	12:43 – 01:26
7	01:30 – 02:13



COLLABORATION DAY SCHEDULE (Mondays)

1	08:00 – 08:30
2	08:34 – 09:04
3	09:08 – 09:38
4	09:42 – 10:12
5	10:16 – 10:46
6	10:50 – 11:20
7	11:24 – 11:54

THINGS YOU NEED TO KNOW

“A FREE PUBLIC EDUCATION”

Section 5 of Article IX of the State of California Constitution guarantees students a “free public education”. The State Supreme Court concluded (35 Cal. 3d899) that “all educational activities carried on by public school districts, extra-curricular as well as curricular, must be without cost to the students who participate in such activities.”

Safety Philosophy

The Roseville Joint Union High School District places a high priority on maintaining safe campuses and will take all reasonable precautions to ensure the safety of our students. The District must also be concerned about the problems that can be generated by reacting to hoaxes or unsubstantiated rumors.

It is important that parents and students feel confident that the District will take appropriate steps to safeguard the safety of its students. To that end, we are providing the following information about how school and district officials respond to tips, rumors, situations, or threats to school safety.

If school officials, with the assistance of law enforcement, determine that a threat is valid, appropriate action such as locking down, evacuating, dismissing, or closing school, will be taken. If it cannot reasonably be determined that a threat is a hoax, school officials will take the safest course of action. All tips and information are thoroughly investigated by school officials using the following process:

Investigation

- ⇒ Gather all available information from the source(s) of the information.
- ⇒ Involve the Youth Resource Officer (police officer assigned to the school).
- ⇒ Interview the student(s) or individual(s) suspected of being a threat to school safety.
- ⇒ Gather information from teachers, counselors, and school staff about the suspect.
- ⇒ Interview other students or individuals who may have information.
- ⇒ Contact the parents of the suspect
- ⇒ Offer a secret witness reward(s), if appropriate, to apprehend perpetrators.
- ⇒ Protect confidentiality of all parties, but especially students reporting safety concerns.

Evaluation

- ⇒ Evaluate the validity of the threat.
- ⇒ Determine if the suspect has the resources to carry out the threat.
- ⇒ Involve additional law enforcement personnel.
- ⇒ Conduct lawful searches (with law enforcement assistance, if appropriate).

Consequence

- ⇒ Apply appropriate disciplinary consequences, including possible expulsion.
- ⇒ File charges and/or reports with law enforcement.
- ⇒ Seek restitution for any applicable damages.

⇒ Involve additional law enforcement and/or increase site security.

Truancy Notification

California's Compulsory Education Laws

California's compulsory education laws require children between six and eighteen years of age to attend school, with a limited number of specified exceptions. Under state law, a pupil who, without a valid excuse, is absent from school for three full days in one school year, or is tardy or absent for more than 30 minutes during the school day on three occasions in one school year, is considered truant. Once a student is designated a truant, state law requires schools, districts, counties, and courts to intervene to ensure that parents and pupils receive certain services to assist them in complying with attendance laws. When these various interventions fail—meaning parents or guardians still do not send a child to school or a student misses an unlawful amount of school—the matter is referred to the courts. Courts can then use penalties or other measures to seek compliance. Essentially, these various interventions exist to ensure that pupils remain in school and that a pattern is not established that could lead to their dropping out of school later in their educational career.

Parents/Guardians who do not ensure their student is attending school may be cited for contributing to the delinquency of a minor.

1st Letter: 3+ Periods Missed or Tardy more than 30 minutes without valid excuse.

2nd Letter: 6+ Periods Missed or Tardy more than 30 minutes without valid excuse.

3rd Letter: 9+ Periods Missed or Tardy more than 30 minutes without valid excuse. Student may be cited by Roseville Police Department and required to attend Roseville Police Youth Diversion Program with Parent/Guardain.

4th Letter: 10+ Periods Missed or Tardy more than 30 minutes without valid excuse. Name is submitted to SAM (Student Attendance Mediation Committee) administrator.

SAM PROCESS BEGINS

Please note: After a student has been absent (regardless of period) 10 times, **regardless if they have been cleared or not**, a doctor's note or a note from court must be presented for EVERY absence or the truancy process begins.

Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness.
2. Quarantine under the direction of a county or city health officer.
3. Medical, dental, optometry or chiropractic appointment.
4. Attendance at funeral services for a member of the immediate family. Excused absence shall be limited to 1 day if the service is conducted in California or 3 days if the service is conducted out of state. Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/sin-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household
5. Jury duty in the manner provided by law.
6. The illness or medical appointment during school hours of a child whom the student is the custodial parent.
7. Justifiable personal reasons including but not limited to: appearance in court, attendance at a funeral service, observation of a holiday or ceremony of his/her religion, attendance

at religious retreats not to exceed four hours per semester, attendance at an employment conference.

8. Participation in religious instruction or exercises in accordance with district policy. The student shall be excused for this purpose on no more than four days per school month.

Academic/Disciplinary Probation

Poor attendance and/or poor academic performance and/or discipline related behavior may result in a 4-period day. For discipline purposes, a student may be placed on a 4 period day and must follow a probationary contract. Students may be placed on a minimum schedule (4 periods) if they receive 2 or more failing grades during any 9 week grading period. Students will be required to pass all 4 classes to return to a full 7 period schedule.

Return to Comprehensive High School

Students wanting to transfer to a comprehensive high school must file a transfer request form with Adelante High School Administration no later than the third week prior to the close of a semester. The petition must include a reason for the request and be signed by a parent/guardian. Students who are attending Adelante due to an Involuntary Transfer must meet the requirements set forth by the involuntary transfer contract to return to a comprehensive site.

Transfer to Out of District School

Adelante is a fully accredited high school. All credits successfully completed at Adelante are acceptable at any other high school.

Closed Campus and Early Dismissals (Special Excuses)

Adelante is a **Closed Campus**. The campus is closed during the school day, including lunch periods. Students are not to leave campus without permission from the office. **OFF CAMPUS VIOLATIONS WILL RESULT IN SUSPENSION.**

Once you are on campus you must remain on campus. You **may not** leave campus during school hours including lunch without a special pass. You may get a special pass for an early dismissal if you bring a parental note, a medical appointment slip, or another official document. Any absence not covered by parental note requires a phone call to a parent for permission to let you leave the campus. A student who is 18 or older **may not** write a note to leave campus for any reason other than a medical appointment, family emergency, or a personal reason approved by the administration. Leaving campus or “cutting class” is considered truant and off campus.

Emergency Cards

You must fill out an emergency card when you enroll. This card gives the school information on who to contact if there is an emergency.

Hall Passes

Students needing to leave class for personal reasons must have a Hall Pass. No Hall Passes will be given during the first and last 10 minutes of class. Electronic devices must be turned in to the teacher before leaving the room on a Hall Pass. Failure to comply with protocol may result in suspension and loss of hall pass privilege

Textbooks and Other Materials

You are financially responsible for the educational supplies and textbooks issued to you. Lost or damaged items must be paid for.

SCHOOL SERVICES

Transportation

Adelante has school bus service. **A bus pass is required to ride on the bus.** Please check with the office if you need an application for a bus pass or if you wish to purchase single ride tickets. Transportation is not a guaranteed part of the school program and may be revoked because of poor attendance, discipline problems, or reduced days. **It is a privilege to ride the bus, not a right.**

Home Contacts

Because we feel communication between home and school is important, we will maintain close contact during the school year. You will be informed about school programs, school activities, and your progress by means of our school website, telephone, written communications, and through Homelink student data system. Homelink can be accessed at <http://rosevillehsd.net> Please refer to Homelink page in this handbook. If you are unable to receive communication via internet methods (ie email etc) please contact our front office and request that information be mailed to you or it can be sent home with your student.

Nurse and Health Services

The district nurse can be reached if needed. Contact your teacher or the office if you need medical help. It is important that every student has an emergency card in the office in case of emergency. Student accident insurance forms are also available in the office. **TDAP BOOSTER IS NOW REQUIRED FOR ALL STUDENTS ATTENDING CALIFORNIA SCHOOLS.** Prescription medications and OTC medications must be turned into the office with a doctor's note and must be distributed by staff. A student who is in possession of medication may be suspended or have consequences related to zero tolerance drug policy on campus. Please ask office staff for medication form.

Breakfast and Lunch

Breakfast will be served daily before 1st period (7:30 to 7:55). Students will not be allowed to eat in class. Lunch will be served daily. Free or reduced price breakfasts and lunches are available for eligible students. Check in the office for more information.

Infant Center and Parenting

This program is for young parents who are seeking a high school diploma. Day Care and Parenting Classes are provided. It is a superb program and must be applied for because of high demand. **Poor attendance or discipline/behavior may result in denial or the revoking of Day Care services.** Participation in the Parenting Class is mandatory for students using the Day Care Program

GRADUATION REQUIREMENTS

COURSE	CREDIT REQUIRED
English 9 – 11	30
English 12	10
Algebra	10
Geometry	10
Physical Science	10
Life Science	10
Health	10
World Studies	10
U.S. History	10
Economics	5
Government	5
Physical Education	20
Fine Art/Foreign Language	10
Electives	70
Total	220

NOTICE: All students must pass the California High School Exit Examination (CAHSEE) in addition to meeting all course requirements in order to graduate and receive a diploma.

The school counselor/administrator will provide copies of Board Policy 5121.1 and Staff Rule 5121.1 to each student who requests application for permission to take college courses. The counselor/administrator will also require the student to sign an acknowledgement of receipt of Board Policy 5121.1 and Staff Rule 5121.1 and keep this record on file. College courses that a student needs to complete for graduation requirements pursuant to Board Policy 5121.1 will go on a student's transcript. However, in order for additional college classes to be placed on a transcript, a student must receive written approval from the site principal or designee prior to taking the course.

Online/Blended Learning: Some classes are offered as credit recovery through Online Learning and Blended Learning opportunities. These courses are taken during the regular day schedule during a class period. Teacher and Administration have the right to remove student from course for non participation or non completion. These courses are not guaranteed to all students and graduating seniors are given first priority.

Testing

Based on transcripts, students may be taking an assessment test in Math and/or English for scheduling purposes.

The **California High School Exit Examination (CAHSEE)** - Students are required to pass the CAHSEE and meet all course requirements in order to receive a diploma. If a student has failed the CAHSEE exam during prior attempts he/she will be placed in the CAHSEE PREP classes.

The annual **STAR/CST (Standardized Testing and Reporting) Test** is given to all 10th and 11th grade students. The STAR/CST Test is used in all California public schools as an objective basis for evaluating educational programs and student achievement statewide. Student performance on this exam is used for course and program placement procedures and is required.

District Wide Writing Assessment

Each Fall and Spring, the District administers an assessment of student writing. This assessment is completed during the school day and scored purely as an assessment method. Students will be informed of their score by the English teacher who administers the writing assessment.

Credits

- A. All graduation course/credit requirements are set by the Board of Trustees. Credits are earned by completing required assignments of acceptable quality.
- B. Credits are awarded at the end of each six week grading period. You can find out how close you are to graduation by checking with the counselor or looking at Home Link account.
- C. Students who attend daily and complete all required course work with a good behavior can expect to earn 1 ½ - 3 credits per class during each 9 week grading period.

Report Cards

The report card is available electronically via “Homelink” at the end of each grading period and will include the grade and the number of credits earned. Students with 7 classes should earn at least 1½ credits in at least 5 classes to maintain satisfactory progress and remain in a full day (7 period) schedule. Students with 4, 5, or 6 classes should earn at least 1½ credits in at least 4 classes to increase their number of classes to a full day (7 period) schedule. Progress Reports for students in danger of failing will be available on “Homelink” midway through each grading period. Parents who do not have access to a computer for “Homelink” may visit the office at any time to obtain their student’s grades. Students who fail 2 or more classes during a quarter may be reduced to a minimum day (4 periods).

School Rules

Responsibility and Accountability

All students at Adelante High School are responsible and accountable for their conduct because what they do reflects on all of us. Under Ed. Code 48900 and 48915, students are responsible to the rules of the school:

1. While on school grounds
2. While going to or from school
3. During or while going to or from a school sponsored activity

Referral for Expulsion

Under Education Code 48915, the following acts require MANDATORY EXPULSION:

1. Possessing, selling or otherwise furnishing a firearm.
2. Brandishing any knife* at another person.
3. Unlawfully selling any controlled substance.
4. Committing or attempting to commit a sexual assault or committing a sexual battery.
5. Possession of an explosive.

Under Education Code 48915, the following acts require a referral to the Roseville Joint Union High School District Board of Trustees for expulsion, unless expulsion is inappropriate, due to a particular circumstance:

1. Causing a serious physical injury to another person except in self defense.
2. Possession of any knife* or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance, except for the **first** offense for possession of not more than one ounce of marijuana.
4. Robbery or extortion.
5. Assault or battery upon any school employee.

*As used in the sections above, “knife” means any dirk, dagger or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 2.5 inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.

Smoking or Possession of Tobacco/Cigarettes

Smoking of any cigarette, cigar or like item (including smokeless or vapor cigarettes, hookahs etc), or possession of tobacco or cigarettes is not allowed at any time, whether on or off campus.

USE OF OR POSSESSION OF TOBACCO WILL RESULT IN DISCIPLINARY ACTION.

- 1st offense: Warning and confiscation
- 2nd offense: Citation from Roseville Police Department
- 3rd offense: Citation and school suspension for 1 day
- 4th offense: Citation and school suspension for 3 days

NOTE: The school administration reserves the right to suspend a student on the first offense for a blatant violation. Example: smoking or use of any tobacco related product on campus or off campus during class time. Any 18 year old student who attends Adelante **must** follow the tobacco policy and is not to be in possession of tobacco at any time. Repeated violations of the school tobacco policy by an 18 year old student may result in transfer to Adult School.

Boundaries

There is **no loitering** in the adjacent residential neighborhoods at any time. This includes the neighborhood bordering the PE field, the block area from the Adult School across the street to Folsom Road, connecting alleyways and streets. These areas are **off limits to students during the school day**. Additionally, **students are not to loiter or walk through the train yard, Dry Creek, or the floodplain area at any time.**

Student Parking

Student vehicles **MUST** be parked in the student parking lot **ONLY!** Parking Vehicle off campus could result in search of vehicle. Cars should not be removed from the parking lot other than before or after school. **Your car must be registered with the school administration and have a student parking permit displayed at all times.** You must have a valid California driver’s license and provide proof of registration and proof of insurance to park in the school parking lot. **Any vehicle entering the student or faculty parking lots is subject to search by school authorities and law enforcement and personnel working with them. Any person who drives a car to school has the same responsibility as the owner. A search may be conducted without a warrant for any suspicious/reasonable cause. Vehicles driven by**

students not parked in school lot are also searchable. Search of the vehicle includes all compartments and components thereof. Once a search begins, the person in control of the vehicle will not be permitted to remove the vehicle from the premises during the reasonable duration of the search. The driver of the vehicle assumes responsibility for content of the vehicle. **Students are not to be in the parking lot or vehicle during passing periods or class time without permission from the administration.**

Cell Phones, I-Pods, or Electronic Devices

The use of any cell phone and all personal music players are prohibited during school/class time. **USE OF CELL PHONES OR PERSONAL MUSIC PLAYERS DURING SCHOOL WITHOUT TEACHER PERMISSION WILL RESULT IN DISCIPLINARY ACTION.**

1st offense – Warning, return to student at end of the day

2nd offense – Device returned only to parent.

3rd and future offenses – Device returned only to parent + 1 day suspension or banned from campus.

Administration reserves the right to have student turn in electronic devices to the office at the beginning of class schedule each day (student will be allowed to have device during lunch and must turn it back into office after lunch before going to class) so that it does not interfere with the students ability to learn.

PLEASE NOTE: All students must turn in their phones while in the office regardless of reason for office visit. Staff may request that any electronics be turned in.

Adelante students must remain off Roseville, Oakmont, Woodcreek, Antelope, Independence and Granite Bay High School campuses

Adelante students **are not allowed to be on or near other school campuses.** Violation of this rule will result in disciplinary action including suspension and may result in being cited for trespassing by Roseville Police Department. If you have business in one of these schools, you must get clearance from the Adelante office.

Skateboard, Bicycles, Scooters are prohibited from being ridden on campus and must be “parked” in the office or bike rack during the day. Riding any of these on campus may result in suspension and loss of privilege.

District Gang Policy/Statement

In cooperation with the Roseville Police Department, the Roseville Joint Union High School District maintains and regularly updates a district Gang Policy and Dress Identification. Students exhibiting gang behavior are subject to disciplinary action and dress code restrictions. If you would like a copy of this policy, please contact the Adelante High School administration.

Dress Code

Clothing worn on campus must reflect good taste and a sense of modesty to enhance an atmosphere conducive to learning. The dress code is a tool to ensure that education can take place and to maintain safety. By using “common sense” and “good taste” students will avoid any problems.

DRESS CODE VIOLATIONS: FIRST TIME WARNING IS GIVEN AND ARTICLE MAY BE CONFISCATED BY ADMINISTRATION OR STUDENT WILL BE PROVIDED WITH “LENDER” CLOTHES THAT MUST BE RETURNED. REFUSAL

TO COMPLY WILL RESULT IN SUSPENSION. CONTINUED VIOLATIONS WILL RESULT IN SUSPENSION.

1. Shoes are required to be worn on school grounds at all times.
2. Clothing shall be within the bounds of decency and good taste.
3. No bare midriffs or bare backs, Straps must be at least one inch in width.
4. No low-cut or revealing tops.
5. No Sagging pants
6. Underwear is not to be visible including bra straps, underclothes
7. Shorts and Skirts must be appropriate length that is not deemed immodest.
8. Mutilated clothing may be deemed immodest.
9. No Bandannas are to be worn or displayed
10. No gang style clothing or clothing deemed to be gang related is to be worn on campus and may include:
 - baseball hats with or without a logo associated with any gang behaviors.
 - “red” or “blue” “Skull caps”
 - “red” or “blue” t-shirts with or without a logo or any shirt that may be deemed gang related to be worn outside or under another shirt
 - belt should not hang below waist, belts and/or buckles must not have gang related symbols, etc.
11. No clothing with alcohol, tobacco, or drug related logos or text. No clothing that advertises objects/substances students may not legally possess at school; Clothing and jewelry shall be free of writing, pictures, or any other images and insignia which are crude, vulgar, profane or sexually suggestive or which advocate racial, ethnic or religious prejudice or which belittle or defame others.
12. No chains (other than a single wallet chain not to exceed 12”) or spikes are permitted.
13. No sunglasses in the classrooms or while indoors.
14. Teachers may require that students remove hats, caps or other headgear (including hoods) in the classroom. Teachers may require that students remove earbuds, headphones etc.

Bullying and Cyberbullying:

Adelante is a Bully free zone. Bullying will not be permitted on the Adelante High School campus. If you are concerned that you or someone you know is being bullied contact an adult on campus immediately. Students found bullying other students (including using social networking or technological means (texting etc) will receive consequences including suspension as well as referral to school resource officer for further action as is allowed.

Adelante High School participates with the Roseville Police Department in their intervention programs and also the use of a canine search for drugs. AHS reserves the right to have a canine search for drugs at any time, and to search cars and backpacks to ensure the safety of students and staff.

Drug/Alcohol Use, Possession or Under the Influence

Adelante maintains a ZERO TOLERANCE POLICY. We believe that drug/alcohol use is a serious problem having detrimental effects on the safety of our school and all aspects of a student’s life. ANY USE, POSSESSION OR BEING UNDER THE INFLUENCE OF DRUGS OR ALCOHOL OR POSSESSION OF DRUG RELATED PARAPHERNALIA* WILL RESULT IN AN AUTOMATIC 5 DAY SUSPENSION AND A CITATION FROM THE ROSEVILLE POLICE DEPARTMENT. (*Paraphernalia is defined as any item commonly

associated with the use of behavior-affecting substances. This would include “Marijuana pipes”, rolling papers, or objects modified to accommodate the use of a controlled substance.)

A student is responsible to school and Ed. Code laws 48900 (A-L):

1. While on the grounds of any school
2. While going to and from school
3. During lunch whether on or off campus
4. During or while going to or from school-related activities

A parent conference is required upon return. At that time, the student’s schedule will be reduced to 4 periods and the student will be placed on a LETTER OF CONDITION which requires:

- a) Enrollment and successful completion of a Drug/Alcohol counseling program offered at Adelante for a minimum of 9 weeks, or a professional counseling program for a minimum of 9 weeks. In addition, to return to a full day schedule, the student must submit proof of abstinence from drugs and alcohol through random urine analysis testing over the course of the counseling. Testing is provided either at the school or off campus as desired by student/parent.

Suspendable Offenses

Under the terms of Education Code 48900 a student may be suspended for any of the following behaviors:

- Caused, attempted to cause, or threatened to cause physical injury to another person.
- Willfully used force or violence upon the person of another, except in self-defense.
- Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object of this type.
- Unlawfully possessed, used, sold, or otherwise furnished, or under the influence of any controlled substance, including alcoholic beverages or intoxicants of any kind.
- Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.
- Committed or attempted to commit robbery or extortion.
- Caused or attempted to cause damage to school property or private property.
- Stolen or attempted to steal school property or private property.
- Possessed or used tobacco, or any products containing tobacco or nicotine products, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel.
- Committed an obscene act or engaged in habitual profanity or vulgarity.
- Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- Knowingly received stolen school property or private property.
- Possessed an imitation firearm. An “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- Committed or attempted to commit a sexual assault.

- Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- A pupil who aids or abets the infliction or attempted affliction of physical injury to another person.
- Caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.
- Creating an intimidating or hostile education environment.
- Made terroristic threats against school officials or school property, or both.

DETENTION AND WORK SERVICE

Students may be required to perform Work Service or serve detention depending on offense. A student may be required to attend Work Service on the same day of offense with additional days per Administration. Administration reserves the right to direct a student to Work Service or Detention and/or Off Campus Suspension or a combination thereof depending on offense. .

ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT UNLAWFUL HARASSMENT OF STUDENTS

The Roseville Joint Union High School District is committed to providing an educational environment free from unlawful or offensive harassment. The District maintains a strict policy prohibiting harassment of students because of sex, race, color, national origin, ethnicity, religion, age, physical or mental disability, blindness or severely impaired vision or any other basis protected by federal, state or local law, ordinance or regulation. All such harassment is unlawful. The District's anti-harassment policy applies to all persons involved in the District's educational environment and prohibits unlawful harassment by any student or employee of the District, including administrators, supervisors, certificated employees, and classified employees. Violation of this policy by another student may result in discipline, up to and including suspension or expulsion, depending on the nature and seriousness of the violation.

Unlawful harassment because of sex, race, ancestry, physical or mental disability, age or any other protected basis includes, but is not limited to:

- ◆ Verbal conduct such as derogatory comments, slurs or unwanted sexual advances, invitations, comments, epithets;
- ◆ Visual conduct such as derogatory posters, photography, cartoons, drawings or gestures;
- ◆ Physical conduct such as assault, unwanted touching, blocking of normal movement or interfering with the academic performance or progress of a student because of the student's sex or race or any other protected basis;
- ◆ Retaliation for having reported or threatened to report harassment.

Sexual harassment is defined in the Education Code as:

Unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

- ◆ Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's academic status or progress.
- ◆ Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
- ◆ The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.
- ◆ Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

If a student thinks he or she is being harassed because of his or her sex, race, ancestry or other protected basis, the student should immediately notify the principal or assistant principal. Complaints may also be filed with the assistant superintendent for personnel at 786-2051, Extension 1300.

To file a complaint, the student should provide details of the incident(s), the names of the individuals involved and the names of any witnesses. The complaint should be, but is not required to be, in writing. The complaint should be filed as soon as possible, but at least within 6 months of the date the student first became aware of the alleged harassment.

The District will immediately undertake an effective, thorough and objective investigation of the harassment allegations. The investigation will be conducted in a manner that protects the confidentiality of the parties and the facts. This investigation will be completed and a determination regarding the alleged harassment will be made and communicated to the student within sixty days after the District receives the complaint.

If the District determines that unlawful harassment has occurred, it will take effective remedial action commensurate with the severity of the offense. Appropriate action will also be taken to deter any future harassment. The District will not retaliate against the student for filing a complaint and will not knowingly permit retaliation by any District employee or another student.

The District encourages all students to report any incidents of harassment forbidden by this policy immediately so that complaints can be resolved quickly and fairly. A complaint may be filed directly with the State Superintendent of Public Instruction in a variety of circumstances. More information on this complaint process may be obtained from Ron Severson, Assistant Superintendent, 1750 Cirby Way, Roseville, California 95661, 786-2051, Extension 1054; or the Superintendent, Tony Monetti, 1750 Cirby Way, Roseville, California 95661, 786-2051, Extension 1100.

ADELANTE HIGH SCHOOL
SENIOR CONDUCT

SENIOR CONDUCT: Students are responsible to maintain acceptable standards in the academic, attendance, conduct and citizenship areas. Failure to do so during their senior year, as determined by site administration, may cause students to lose the opportunity to participate in senior assemblies, senior awards, senior activities and/or graduation ceremonies.

Students who fail to maintain acceptable level of performance in one or more of these policy areas may be referred by the site administration to a *Senior Conduct Review Committee*. Staff Rule 6147.1

18 YEAR OLD CONTRACT: Students who are 18 years or older must sign a contract with administration to remain at Adelante High School. In accordance with state law students who are 18 years or older are not required to attend school. Contract requires that student have good attendance, no behavioral issues and pass all classes. Administration has the right to disenroll students 18 years or older if contract conditions are not met.

EMAIL SCHOOL STAFF: If you would like to email someone from our staff use the first initial, last name and @RJUHSD.US. For example Bridgette Dean would be bdean@rjuhsd.us

COUNSELING SUPPORT FOR STUDENTS: Adelante High School has full time counselors to support your student. In addition, social work interns from CSUS are on campus to provide individual and group counseling for our students. If you do not wish for your student to receive support from our interns please notify our Assistant Principal Bridgette Dean. We have an array of community resources available for parents and students to find support. Please contact our Assistant Principal/Counselor Bridgette Dean or Counselor Kim Wolfe.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS):

PBIS is a data driven behavior program that teaches our AHS students the expectations and behaviors we want to foster in our students and on campus. Our PBIS committee identifies problem areas and then collaborates with administration and staff to provide increased supervision and behavior modification. Positive behaviors are reinforced and rewarded with recognition in various forms. In addition we have embedded into every students schedule a fourth period intervention period that will allow staff to teach curriculum related to positive behavior as well as provide students with credit recovery and study skill opportunities.

Adelante Administration and Staff encourage you to contact us if you have any questions or concerns regarding your student. Our goal is to work closely with parents/guardians and student to create success for our students and support student goals and graduation.